

127.21 Painting of Telephone Kiosk Resolved an amount of up to £100 to cover the cost of the paint, brushes and other cleaning materials purchased by the Council. Oct - Confirmed only paint required – Clerk to purchase
183.21 – Dogs on Playing Field Agreed to revisit the current signage (relating to dogs) and to investigate further how to manage dogs on the playing area. November Agenda Item
PQT – 7 April 2022 - Item A A resident asked if a blind spot mirror could be placed opposite the Greenhill crossroads bus stop. Clerk has contacted Wiltshire Council and a Wiltshire Council Highways Engineer, has responded: It is not the practice of Wiltshire Council to authorise the use of mirrors as the road safety benefits are very much in doubt. Mirrors can give a misleading image and dazzle motorists in sunlight or with headlights reflected at night. They can also become misaligned, and their performance can be compromised by a covering of moisture or dew. Drivers involved in accidents often seek to apportion blame and the erection of a mirror on the highway could result in claims against the Highway Authority. Members agreed to contact the resident and to CLOSE item.
PQT – 7 April (b) and 22 June 2022 (b) A resident asked if a footpath could be put at Lydiard Green, drivers are impatient, the resident has been nudged by a car and hit on elbow by a car mirror. UPDATE: The creation of a footpath at this location was originally agreed in 10 phases by CATG. Phases 1 -4 were completed in 2017-2018. The Clerk has contacted WC regarding the instigation of phases 5 – 10, which would connect Lydiard Green to the rest of the village. Further information and details of the scheme to be found, the resident who originally made the request was present and he will look at the information he has. Update: Cllr Hill-Wheeler supplied information from CATG archives and a LMPC report regarding phases 1-4, no information regarding phases 5-10 has been found. In Council minutes of 3 Jan and 4 July 2013 there is mention of project, further background information is being looked for.
280.21 Jubilee Club House - Health and Safety Members resolved to purchase and install a blind spot mirror at a cost of up to £75.00 from the JCH maintenance budget. Handyman looking at the options available.
22.38 Jubilee Club House DELEGATED to Clerk to investigate the provision of CCTV, an intruder alarm, complete the purchase of the plates, costs met from JCH small equipment renewals budget. Plates ordered. CCTV is a November agenda item
22.41 The Mews - RESOLVED: - to instruct Solicitors involved in the process to apply for title absolute for the Recreation Field and to apply to have the address of current titles updated to the Parish Office address budget of a maximum of £350 met from professional fees Councillor Hill-Wheeler to work with the Clerk to take this forward – Letter and copy documents sent – updated requested from Solicitors - Councillors to visit the site, to be arranged, following visit to obtain feedback from residents
22.46 Parish Noticeboards RESOLVED to set a budget of £2000 funded by CIL Funds, to relocate and replace noticeboards DELEGATED to Councillor Allsop, the Handyman and Clerk, new quote requested as not so many legs are required.
PQT from 22 June A resident asked if action had taken place regarding the overhanging branches by bus stop at Bagbury Park. Letters sent to businesses and contact made with WC for assistance. New request sent to WC.
22.63 Footpaths Members AGREED to have a dedicated page for the Group on the Council website to show work completed, work planned, and to ask parishioners to advise the Group of any footpath problems. To be actioned by Councillors.
Clerks Report covering all previous requests for action - with current status
28.20 Parish Resilience Plan Clerk to locate the Parish Resilience Plan circa 2007. During office tidy up, unable to locate the 2007 plan, due to length of time and changes in the parish, to source a new suitable template plan for consideration. Agenda Item
39.21 Office Equipment A budget of £1000 was set to purchase: Office 365, Laptop, Monitor, Full Size Keyboard and mouse, quote for chair required. Ongoing
22.81 War Memorial Clock Members resolved to take over the responsibility for the funds to hold for the maintenance of the War Memorial Clock. Paperwork for the transfer is being arranged by a resident, Once the transfer of funds has been completed the Parish Council will consider the purchase of a back up battery to cover breaks in power supply.
22.82 Footpath Working Party The first stage of the project to clear the bramble and debris on the Village Green and LMIL38 has been completed. Following discussions, Members RESOLVED: Councillor Cole to become the Council representative to the Footpath Volunteer Group, with their activities to be reported under Council and Community representation. Councillor Westwood to write a brief for the role.

- Photographs of trees to be taken, the Clerk to then liaise with Wiltshire Council, regarding tree management and permissions required for tree works. Liaison ongoing with WC
 - Clerk to contact Wiltshire Council, regarding land management and the sowing of seeds. Waiting response
 - Clerk to contact Grounds company regarding the ongoing Village Green maintenance. Confirmed on the schedule
 - Footpath Volunteer Group to take responsibility for LMIL38.
 - Clearer signage and additional signs to be obtained from Wiltshire Council.
- Working Party to move forward with information for notice board content, feedback requested from residents on Lydiard Millicent WW2 history.

Handyman Report (to 19 October 2022) Jubilee Clubhouse / Recreation Field / Outside areas.

Regular activity

- Clearance of litter from the recreation field. This is now at a very low level
- The approach road, car park and play area at JCH receive regular attention in order to maintain a tidy, safe appearance. All the drainage gullies have been cleared and unblocked.
- Regular monitoring of and liaison with the Grounds Contractors.
- The smoke detectors, emergency lighting and other safety equipment in JCH continue is tested and results recorded as required. Records are maintained in the office at JCH and concerns notified as required.
- The play area at JCH is inspected weekly and records kept. The annual inspection (unannounced) is due. Some of the older equipment continues to show marked signs of deterioration. The bark surfaces are forked over regularly and weeded as necessary. "Topping up" of the bark surfaces is required. One item of equipment (chain bridge) has been temporarily decommissioned. The wood treatment of the surrounding fence as an ongoing activity is nearly complete. The retaining boards in the Boules area have been largely removed as unsafe. Extension of the "junior" swing chains has been requested.
- Litter picking throughout the Parish, normally carried out weekly, continues to yield high levels of rubbish.

"As Required" Activity

- Ducting of cables, additional decoration and furniture assembly in JCH office.
- Liaison with/assisting Contractors/Councillors regarding:
- Height restrictor installation
- Bollard installation
- Water supply re-configuration
- Foul water drainage issues
- Key / lock provision
- Survey of noticeboards within the Parish with respect to suitability for replacement.
- Some Tarmac filling of pot-holes (not public highway).
- Village / Parish road signs and white boundary gates were inspected and cleaned. Some damage / repair / replacement issues were identified and are in hand.
- The external clearance of the "Pill-box" at Lydiard Green was completed.

Recommendations

- The fence between the Cemetery and the community field needs to be retreated. There are a couple of fence posts that need replacing or additional support.
- The access gate to the cemetery spoils area is in very poor condition, the supporting post appears to be rotted and the area itself needs emptying. Access road/ footpath surface within the gates has deteriorated significantly lately.
- Recommended that retaining fixtures are fitted to the JCH Players Entrance doors to prevent further damage to doors, etc.
- Provision of a "blind-spot" mirror to provide visibility to vehicles entering and leaving the JCH parking area is highly recommended. This is in progress.